



Photographing and Videoing Policy

July 2019

Photographing and Videoing Policy

Aim of this policy

The aim of this policy is to protect pupils and staff from the dangers of videoing and photographing. It also prevents the misuse of data and allows pupils the right to not have their image photographed or videoed without their consent.

All parents/carers and pupils should sign (or not sign) a Videoing and Photographing Agreement.

Avoid using children's names (first name or surname) in photograph captions. If the child is named, avoid using his or her photograph. If the photograph is used, avoid naming the child.

Use a parental and child permission form to obtain consent for a child to be photographed/videoed.

Obtain parental and child permission to use their image.
Only use images of children in suitable dress to reduce the risk of inappropriate use.

Some activities – swimming, drama, gymnastics and athletics for example – present a much greater risk of potential misuse.

Address the use of images of children on the organisation's website. Images accompanied by personal information, e.g. this is X who likes to collect stamps – could be used by an individual to learn more about a child prior to grooming them for abuse.

Give written expectations of professional photographers or the press who are invited to an event, making clear the organisation's expectations of them in relation to child protection.

Not allow photographers unsupervised access to children.
Not approve photography sessions outside the event or at a child's home.

Maintain that Social Arts for Education recognises the need to ensure the welfare and safety of all children.

In accordance with our child protection policy we will not permit photographs, video or other images of children and young people to be taken without the consent of the parents/carers and children.

Social Arts for Education will follow the guidance for the use of photographs a copy of which is available from our website or in paper copy on demand.

Social Arts for Education will take all steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the proprietorial body of Social Arts for Education or Emergency Services immediately.

This policy will be reviewed annually.