



Bursaries Policy

November 2019

Bursaries Policy

Aim of this policy

The aim of this policy is to show clear guidance on how to apply for a standard bursary or FUN (Families in Urgent Need) bursary. Bursaries allow those who need help with funding, a significant deduction in fees, allowing our services to be more attainable and therefore allowing more children in need support.

The guiding principles for the award of Bursaries are as follows:-

- Bursaries may be up to 100% of tuition fees and are unlikely to be awarded for amounts less than 37.5%;
- Social Arts for Education may, at the discretion of the head teacher, make additional awards over and above the cost of the tuition fees for specific activities, such as travel or essential educational trips;
- There is a presumption that the pupil will be worthy of an award. All awards are conditional, and the award letter is clear about these conditions (see 'Conditions' and Appendix).

Standard Bursaries

Standard bursaries are given to approximately 85% of all beneficiaries. The bursary is 37.5% off the normal rate. Please see the table below to show an idea of how much subsidisation can be awarded on a standard bursary.

	At normal rate		With Standard Bursary Added	Termly	Saving
2 days per week	£7600.80	2 days per week	£4750.50	£1583.50	£2850.30
3 days per week	£11401.20	3 days per week	£7125.75	£2375.25	£4275.45
4 days per week	£15201.60	4 days per week	£9501.00	£3167.00	£5700.60
5 days per week	£19002.00	5 days per week	£11876.25	£3958.75	£7125.75

Families in Urgent Need Bursaries (FUN)

FUN bursaries are given to approximately 15% of all beneficiaries. The bursary can be anywhere from 37.6 - 100% off the normal rate, depending on the child's immediate and long-term need, the school's financial status and likelihood of meeting all conditional expectations.

Time periods can be set against FUN bursaries, for example, a child can be awarded a FUN bursary for the period of one term in order for funding elsewhere to be acquired.

FUN bursaries are often only awarded for families in serious financial crisis or in situations where a child may be at immediate risk if not in education.

Conditions for all bursaries

Social Arts for Education set conditions and expectations for all bursaries. If conditions are not kept by the student and their family, a review meeting will take place before the next invoicing term to consider removing the awarded bursary. Please see below for a full list of conditions for award.

- **The child/family should receive no other funding for the placement**
- **The child's attendance should be over a termly percentage of 90%**
- **The child will be expected to keep to the Behaviour Agreement**
- **The child will be expected to attend all school trips during their school hours**
- **Parents/carers will be expected to attend termly Individual Care Plan meetings**
- **Details of bursaries awarded should be kept confidential**

Exceptions

The following list shows examples of where exceptions may be considered.

- Where a pupil receives funding from their local authority or government half way through an invoice period (bursaries may cover the non-commissioned part of the invoice).

- Where a pupil, due to proven medical needs, has to be absent for medical appointments and/or hospitalisation.
- Where a pupil is showing evidence of working from home with either an outreach teacher or other learning resource, if absent due to medical reasons.

If these conditions are breached, the award may be withdrawn by the School.

This policy will be reviewed annually within the Proprietorial Body's policy ratification meeting.